

# MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Raghunathpur, Motihari, District – East Champaran, Bihar

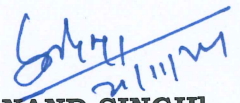
**Email:** osdadmin@mgcub.ac.in | **Website:** www.mgcub.ac.in

**F. No. 2-1/MGCUB/GA/2016**

**Dated:** 21<sup>st</sup> November 2024

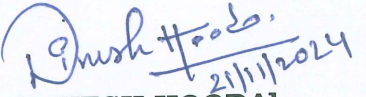
## OFFICE ORDER

1. It is hereby notified for information of all concerned that the Competent Authority has been pleased to order that in addition to the academic and administrative duties already assigned to him, **Dr Atul Bhargava**, Department of Botany shall also perform the duties and responsibilities related to Deputy Registrar (Academic, Councils and Annual Reports) of the University.
2. He shall not be paid any honorarium for this additional responsibility.
3. This issues with the approval of the Competent Authority of the University.

  
[SACHCHIDA NAND SINGH]  
OSD (Administration)

### Copy of the above forwarded to following for information and necessary action:

1. Individual Concerned.
2. The Incharge University Website, MGCU – for uploading the same on University Website for information of all concerned.
3. The OSD (Finance)/CoE/Campus Directors/DSW/Dean, R&D/Librarian/Coordinator, IQAC, MGCU
4. All the Deans of various Schools, MGCU
5. All the Heads of various Teaching Departments, MGCU – with the request to bring the same to the knowledge of all concerned under their respective Teaching Departments.
6. Deputy Registrar/Warden, Girls Hostel/PRO/Hindi Officer/Section Officers, MGCU
7. OSD to Vice-Chancellor, MGCU - for kind information of Hon'ble Vice-Chancellor please.
8. Guard File.

  
[DINESH HOODA]  
Assistant Registrar

